

AGENDA
CITY OF GROSSE POINTE PARK
CITY COUNCIL MEETING
October 25, 2021 7:00 pm

SPECIAL NOTICE: Due to the Wayne County Public Health Order and to continue to decrease the spread of COVID-19, this meeting will be held electronically. See instructions below for how to join the meeting and guidelines for meeting conduct. All City Council meeting materials are included as part of this meeting notice.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance to the Flag
- IV. Approval of Consent Agenda
 - I. Approval of September 27th Meeting Minutes
 - II. Financial Update June 25-26 Storm
 - III. Wayne County Annual Permit
 - IV. Finance Report
- V. Public Comment (Agenda Items)
- VI. Managers' Report/Public Safety/Clerk
- VII. Committee and Commission Reports
- VIII. Unfinished Business
 - I. Council Comment
 - II. Resolutions EERV & Regional Collaboration
 - III. OHM Sewer Update
- IX. New Business
 - I. Council Comment
 - II. Sewer Meter Bid
 - III. Small Cell Application
 - IV. Downspout Appeals Board Appointments
 - V. Michigan Library Appreciation Month Resolution
 - VI. Poison Ordinance Discussion
 - VII. Local Emergency Planning Discussion
- X. Public Comment (Non-Agenda Items)
- XI. Adjournment

ZOOM MEETING AND TELECONFERENCE INFORMATION

- Go to zoom.us
- Meeting ID: 847 9236 6207
- Password: 573748

Dial In Information

+1 312 626 6799 US (Chicago)

- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 346 248 7799 US (Houston)
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)

Meeting ID: 847 9236 6207

Password: 573748

Michigan Relay is a communications system that allows hearing persons and deaf, hard of hearing, or speech-impaired persons to communicate by telephone. Users may reach Michigan Relay by dialing 7-1-1 and then connection with Zoom conference number above. There is no additional charge to use this service.

How to Submit Public Comment

There will be two options for how to submit a public comment for this meeting: attending the Zoom meeting or written comment. There will be one public comment at the end of the meeting. Spoken comments will be limited to three minutes. Written comments will be limited to 250 words.

Members of the public wishing to make a comment via Zoom will need to either join the meeting through the app on their computer/tablet/mobile phone and/or dial in to the phone number listed on the public notice. All spoken comments through the Zoom app or the phone will be limited to three minutes. The provided meeting guidelines outline the process for teleconferencing comments that will be followed during the meeting.

Written comments can be submitted directly to clerk@grossepointepark.org. Written submissions need to be 250 words or less and be submitted by 5:00pm on Sunday, October 24, 2021.

Guidelines for Public Participants

1. All virtual meetings will be conducted via Zoom with a dial-in option. If you join the meeting utilizing the Zoom app on your computer/tablet/phone, you will be able to listen, see the City Council members, and make a public comment if you desire to do so. **We are not allowing the public to utilize a webcam during the meeting.** If you join the meeting with your webcam on, it will be disabled by the host.
2. All meeting materials and meeting information is available on the City website at www.grossepointepark.org
3. The meeting will start promptly at the time listed on the meeting notice. **Public participants will be permitted to join the meeting five minutes before the meeting is scheduled to start.**
4. When you are ready to join the meeting, please make sure your line is muted to decrease background noise. Public participant lines have to remain muted until

the public comment portion of the meeting. **Also make sure your webcam is disabled before you join.** If you join the meeting with your webcam on, it will be disabled by the host.

5. If you decide you want to make a public comment, please utilize the raise hand function in the Zoom app or on the phone **during the agenda item before the appropriate public comment period.** To raise your hand on the phone, press *9. Staff will add you to the public comment queue list for the next public comment period. **Please note that all public participants are only allowed one three-minute public comment per public comment period.**
6. **When the public comment period begins,** the Mayor will call on a Staff member to read any public comments that were submitted via written statement. When those are completed, the Mayor will call for any spoken public comment. A staff member will call on public participants by either the last four digits of your phone number or your participant name listed in the Zoom app. Public participants will be called in the order they were added to the queue list. Public participants who do not respond within ten seconds of their phone number or screen name being called will be skipped and the next person in line will be called on. This method will continue until all public participants have had the opportunity to comment. **All public comments shall not exceed three minutes and a timer will be displayed on the screen.**
7. Once the public comment period is done, the Mayor will continue with the next agenda item.

Hosts will have the ability to and will remove participants from the meeting if they breach the peace in such a way that disrupts or interferes with the meeting.

COUNCIL MEETING – September 27, 2021
7:00 P.M.

An electronic meeting was held through Zoom due to the Wayne County Public Health Order and to continue decreasing the spread of COVID-19.

The meeting was called to order by Mayor Denner and opened with the Pledge of Allegiance to the Flag.

The following were electronically present: Councilmembers Read, McConnell, Hodges, Robson, and Fluitt, and Mayor Denner.

Excused Absence: Councilmember Relan

Also electronically present: Nick Sizeland, City Manager; Jane M. Blahut, Finance Director/Clerk; Jake Howlett, City Attorney; James Bostock, Deputy Director of Public Safety; Patrick Droze, OHM Advisors, City Engineer; and Courtney Delmege, Deputy Clerk.

APPROVAL OF CONSENT AGENDA

Mayor Denner presented the consent agenda for approval.

Motion by Councilmember Read, supported by Councilmember Fluitt, to approve the consent agenda as presented.

AYES: Councilmembers Read, McConnell, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

EXCUSED ABSENCE: Councilmember Relan

PUBLIC COMMENT (AGENDA ITEMS)

City Manager Sizeland read eight written comments that were received.

Five verbal comments were made.

MANAGERS REPORT

City Manager Sizeland presented a brief overview of the status of issues since the last meeting:

- Wayne County ARPA
- Social District
- Non TIFA & DDA Grants
- Dog Park
- Movie Theatres
- Master Plan Update
- Road Paving
- SBA & FEMA

- DTE
- Planning Commission
- Public Works Building
- City Hall Building

PUBLIC SAFETY DIRECTOR REPORT

Deputy Director Bostock discussed upcoming events including the first Police Advisory Committee which is a two-way exchange of information between the community and the police department. Also presented was the Faith in Blue open house allowing the community to meet members of the public safety department. Fire trucks, police cars and demonstrations on fire safety. New public safety officer Kory Farmer was introduced.

COMMITTEE AND COMMISSION REPORTS

Councilmember Read presented an update for the Recreation Commission including the following: pool closing for the season; off season pool repairs and upgrades; Camp Wind-Y-Mill; Halloween in the Park; movie theatres reopening; fall programs; marina internet speed upgrade; marina subcommittee; dog park; Skyhawks youth programming; Patterson Park parking lot resurfacing; fall gardening and decorations; Charlevoix Street Party.

Councilmember Read presented an update for the Beautification Commission in place of Councilmember Relan including the Fall Plant Exchange and Annual Beautification Awards. Councilmember Robson also noted the City Forester completed residential tree trimming in the northwest sector. Also mentioned the possibility of an Alley Cleanup Award as an incentive to cleanup alleys.

Councilmember Fluit presented an update for the Michigan Municipal League including the following: initiatives; American Rescue Plan; additional grants through the National League of Cities; Master Plans; sustainability; Michigan Economic Development Commission grants; Redevelopment ready community certification; revenue sharing; cyber security assessment; and virtual meetings.

Councilmember Hodges presented an Eastside Community Network update including a \$200,000 allocation from stimulus money to be dedicated to phase one of implementing the Mack Ave streetscape plan; ECN homecoming week; marketing and branding study; beautification priorities; Jefferson Chalmers master planning sessions; DTE & MSHDA partnership; zoning considerations; county completed retail study.

UNFINISHED BUSINESS: PITTERS AND ALTER PROPERTIES

Mayor Denner commented on Alter Road residential properties. Due to the recession in 2008, resulting in plunging property values, abandoned and blighted properties in Grosse Pointe Park and Detroit. As a sense of Council, the City government was proactive in eliminating blight, in particular supporting the northwest sector. As a result, the city acquired a number of distressed properties in our city and on our border in Detroit with the objective of redevelopment or at the least, green space to replace blight. An

agreement was also reached in 2014 between Detroit and Grosse Pointe Park to work together to eliminate blight and support redevelopment. This agreement resulted in the City of Detroit demolishing numerous vacant, blighted properties on Alter Road. Early in this effort specific property purchases such as the ones in 2008 that were referenced at the previous council meeting, were included in the finance report for approval by Council. This was the case for those properties that were identified last month which were approved on a December 2008 finance report. As activity and urgency increased, the council created the Real Estate Development Committee to work with the City Manager on real estate transactions. The property owned and operated by Phil Pitters Company on Alter Road had been discussed by City Administration and members of City Council for many years. It came to our attention that the company may want to sell these properties and the City was interested in both avoiding a detrimental use on our border and possibly using the properties to support our DPW operations. In 2016, Mr. Pitters indicated to the administration that the company would actively market the properties. Rumors included a possible used car lot. As Grosse Pointe Park was continuing to look for opportunities to support DPW operations, City Council, after closed door discussions, directed the City Manager to pursue the purchase which was ultimately closed in late 2017. The associated landscape services agreement in part encouraged Phil Pitters Company to continue seasonal retail operations on the property to ensure continued beneficial use as the City considered longer term plans for the property after completion of the land contract. This property has been utilized by the City in recent years to store bulk materials in support of the Water Department and also as a staging place for DTE and InfraSource to facilitate their efforts in Grosse Pointe Park related to the gas main project. The Real Estate Development Committee has since been disbanded as it was concluded it was no longer needed.

**UNFINISHED BUSINESS:
WAYBURN STREET & ALLEY VACATION**

City Attorney Howlett presented the proposed resolution to vacate Wayburn Street and a portion of the alley that was presented for introduction at the August 23, 2021 City Council meeting. The resolution, if eventually adopted, will vacate portions of Wayburn Street and the adjacent alley to allow for construction of the new DPW facility. The area proposed to be vacated is already closed to public traffic and does not operate as a through street to Mack Ave. The adoption of the resolution for vacation is contemplated by the Charter and requires the affirmative vote of at least four council members, being introduced on August 23, 2021 and scheduled for the September 27, 2021 City Council meeting to discuss possible objections to resolution and vacation. If adopted, the resolution will be recorded with the register of deeds for Wayne County.

RESOLUTION TO VACATE A PORTION OF WAYBURN

City of Grosse Pointe Park

At a regular meeting of the City Council for the City of Grosse Pointe Park, Michigan, held in the City Hall on the ____ day of August, 2021 at ____ PM, Eastern Time.

Present Members:

Absent Members:

Motion by Councilmember _____, seconded by Councilmember _____ to adopt the following resolution:

WHEREAS, MCL 117.4h provides that a Home Rule City may, in its Charter, provide for the “use, regulation, improvement and control of the surface of its streets, alleys and public ways, and of the space above and beneath them;” and

WHEREAS, the City of Grosse Pointe Park is a Home Rule City, the Charter of which provides that “Council action to vacate, discontinue or abolish any highway, street, lane, alley or other public place or part thereof shall be by resolution,” City Charter, at § 7.6(a);

WHEREAS, the Charter further requires that the Council shall “appoint a time when it shall meet and hear objections” to a proposed vacation, and “notice of the time, place and purpose of such meeting shall be published either separately or as part of any published proceedings of the Council,” City Charter, at § 7.6(a); and

WHEREAS, the City has determined to build a department of public works facility (“DPW”) in the vicinity of Wayburn Street and Mack Avenue; and

WHEREAS, the Council finds that vacating a portion of Wayburn Street legally described on the attached Exhibit A and the portion of the 18’ public alley (the “Alley”) legally described on the attached Exhibit B will benefit the City and its residents by facilitating the construction of the new DPW; and

WHEREAS, The Huntington Bank (“Huntington”) owns property adjacent to the portion of Wayburn Street and Alley to be vacated commonly known as 3180 Alter Road, Detroit, Michigan, and has agreed to convey the westerly portion of the vacated Wayburn Street, which would otherwise revert to Huntington, to the City by quit claim deed, and has agreed to grant an easement over Huntington’s property, including the vacated westerly 8’ of the Alley, for the construction of a sidewalk and dedication of that sidewalk for use by the general public; and

WHEREAS, Council has before it a proposed agreement with Huntington providing for the grant of easement described above and quit claim deed conveying the westerly half of vacated Wayburn Street; and

WHEREAS, notice of this Council meeting was given in the manner prescribed by the Open Meetings Act, Act No. 267, Public Acts of Michigan 1976, as amended;

NOW THEREFORE BE IT RESOLVED that:

1. The City shall hold a public meeting on _____, 2021 at _____ PM for the purpose of hearing any objections to the proposed vacation of Wayburn Street and the Alley;
2. After the public meeting is held, a vote will be held on this Resolution at the Council meeting to be held on _____, 2021 at _____ PM; and
3. That the City Council, pursuant to the authority granted to it by MCL 117.4h and Section 7.6 of the City Charter, hereby vacates the portion of Wayburn Street legally described on the attached Exhibit A, and portion of the Alley legally described on the attached Exhibit B.

At a Council meeting held on _____, 2021, following a public hearing to address any objections or concerns to the proposed vacation of Wayburn Street and the Alley was held on _____, 2021, at _____ PM, and after discussion, the following roll call vote was taken:

RESOLUTION DECLARED ADOPTED.

Jane Blahut, City Clerk
City of Grosse Pointe Park

**EXHIBIT A
PORTION OF WAYBURN STREET
TO BE VACATED BY RESOLUTION**

LAND SITUATED IN THE CITY OF GROSSE POINTE PARK, COUNTY OF WAYNE,
STATE OF MICHIGAN, LEGALLY DESCRIBED AS FOLLOWS:

ALL OF WAYBURN STREET ADJACENT TO LOT 37 (EXCEPT THE
NORTHERLY PART THEREOF TAKEN FOR THE WIDENING OF MACK
AVENUE) AND LOT 38, MARYLAND PARK SUBDIVISION, OF LOT 1 OF
PLAT OF LOT NO. 2 OF ALTERS PLAT OF WEST PART OF P.C. 570,
ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 34, PAGE
95 OF PLATS, WAYNE COUNTY RECORDS.

**EXHIBIT B
PORTION OF PUBLIC ALLEY
TO BE VACATED BY RESOLUTION**

LAND SITUATED IN THE CITY OF GROSSE POINTE PARK, COUNTY OF WAYNE,
STATE OF MICHIGAN, LEGALLY DESCRIBED AS FOLLOWS:

THE PORTION OF THE 18' PUBLIC ALLEY WHICH IS LOCATED NORTH
OF LOT 38 AND EXTENDING FROM THE EASTERLY LINE OF LOT 38 TO
THE WESTERLY LINE OF WAYBURN STREET, MARYLAND PARK
SUBDIVISION, OF LOT 1 OF PLAT OF LOT NO. 2 OF ALTERS PLAT OF
WEST PART OF P.C. 570, ACCORDING TO THE PLAT THEREOF AS
RECORDED IN LIBER 34, PAGE 95 OF PLATS, WAYNE COUNTY
RECORDS.

Motion by Councilmember Read, supported by Mayor Denner to adopt Wayburn and alley vacation
resolution.

AYES: Councilmembers Read, McConnell, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

EXCUSED ABSENCE: Councilmember Relan

NEW BUSINESS:
PUBLIC SAFETY EQUIPMENT DONATION

Deputy Director Bostock presented a donation of up to \$50,000 from the Grosse Pointe Park Foundation for the Department of Public Safety fitness room remodel. With acceptance of the donation, the Public Safety Department can provide officers with new, state of the art exercise equipment to ensure officers are provided with a welcoming, safe environment to workout.

Motion by Councilmember Hodges, supported by Councilmember Read to accept presented donation from the Grosse Pointe Park Foundation for Department of Public Safety fitness center remodel.

AYES: Councilmembers Read, McConnell, Hodges, Robson, and Fluit, and Mayor Denner

NAYS: None

EXCUSED ABSENCE: Councilmember Relan

NEW BUSINESS:
OHM ADVISORS SEWER UPDATE

City Engineer Patrick Droze of OHM Advisors presented an update on the progress since the August 23, 2021 Council Meeting. Bids were received for the comprehensive condition assessment of the entire Grosse Pointe Park Sanitary Sewer system. Pending approval from Council, the contractor will be issued a notice of award which includes a directive to provide partially executed contract documents within fourteen business days. Upon receipt and signature, the Contractor will be authorized to begin work by mid-October. The City and OHM will work with the contractor to develop a schedule for the work as well as standard procedures to notifications, entering rear yard areas and managing resident concerns. It is envisioned that OHM will develop branded flyers to help ensure that residents understand the necessity of the inspection work and also that they are made aware of potential impacts from sewer cleaning activities.

With the recent adoption of updates to the downspout ordinance, the City of Grosse Pointe Park will place elevated importance on the identification of direct runoff sources to the sanitary sewer system. Among these is the elimination of remaining downspout connections and drains within the city wherever feasible. To assist in this effort, the City DPW will develop a program to perform site visits to homes to help identify connected infrastructure. This program will be similar in nature to efforts in 2019-2020 to identify lead water service lines within the community.

As part of DPW's outreach, a flyer has been developed to help residents identify the materials and steps necessary to properly disconnect and divert a downspout from a home's foundation drain. DPW can also provide residents with possible contractors to assist.

Councilmember Hodges introduced two resolutions for consideration by City Council. Resolution one would be to Environment, Great Lakes & Energy (EGLE) stating the importance of expediting approval of the Extreme Emergency Relief Valve. Resolution two is to request our peer Grosse Pointe's to join us in demanding accountability from DTE, the Public Service Commission and other bodies that can advance the state legislature and any others with decision making authority.

NEW BUSINESS:
CCTV BID RECOMMENDATION

City Engineer Patrick Droze of OHM Advisors presented the bid recommendation for the sanitary sewer televising and cleaning project. Bids for the Sanitary Sewer Televising and Cleaning project were received, opened and read aloud at 2:00 PM on Tuesday, September 14, 2021 at the City of Grosse Pointe Park offices. Bids were received from five (5) bidders, with the base bid price ranging from \$883,077.37 to \$2,065,536.75, as shown on the attached tabulation. The tabulation also includes pricing for a bid alternative using multi-sensor inspections (MSI) which utilize Sonar and laser scanning in addition to television inspections. The low bid was received by Pipetek Infrastructure Services (Pipetek) located at 12119 Levan Road, Livonia, MI 48150 in the amount of \$883,077.37.

As noted, an alternative was included within the bidding documents for multi-sensor inspections of pipes greater than 48 inches in diameter. These items were included on the bid form to obtain pricing for inspection of larger diameter sewer in the event that conventional CCTV survey is not feasible due to high water. The MSI technology uses a sonar and laser scanning in addition to television inspections to capture pipe wall conditions, levels of sedimentation, shape and geometry. OHM anticipates that these items can be added to the Contract if field conditions warrant use. If this becomes necessary and the total contract value requires adjustment, a memorandum summarizing the need will be presented to Council prior to Contractor authorization.

Motion by Councilmember Hodges, supported by Councilmember McConnell, to approve the bid recommendation for the sanitary sewer televising and cleaning project.

AYES: Councilmembers Read, McConnell, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

EXCUSED ABSENCE: Councilmember Relan

NEW BUSINESS:
BOARD AND COMMISSION APOINTMENTS

Mayor Denner presented the following commission appointments for Council Consideration.

DDA Board

Mayor Denner stated he is recommending Mr. Robert Farhat to fill the seat on the DDA Board previously held by Mr. Jay Kennedy. Mr. Farhat was an applicant for the vacant City Council position last year and he is a business professional with a history of volunteerism. His current volunteer activities include being President of the Board of Directors for Merit Academy on Alter near St. Ambrose which enabled him to develop relationships with Jefferson East and Detroit officials which should enhance the DDA's efforts to work synergistically with our Detroit neighbors.

Motion by Mayor Denner, supported by Councilmember Hodges, to appoint Robert Farhat to the DDA Board for a four-year term ending September 2025.

AYES: Councilmembers Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

EXCUSED ABSENCE: Councilmember Relan

Mayor Denner stated that he is recommending Mr. Andrew Richner for reappointment to the DDA Board. Mr. Richner was first appointed to the DDA Board in January 2020 to fill a vacancy. Mr. Richner is an attorney and is a property owner within the DDA district thus satisfying the statutory requirement the majority board members have an interest in the district.

Motion by Mayor Denner, supported by Councilmember Read, to reappoint Mr. Richner to the DDA Board for a full four-year term ending September 2025.

AYES: Councilmembers Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

EXCUSED ABSENCE: Councilmember Relan

Planning Commission

Mayor Denner stated that he is recommending Mr. Matthew Evans to fill the seat on the Planning Commission previously held by Mr. Malik Goodwin. Mr. Evans is currently a Vice President with Rockford Construction which has provided him with experience in construction and zoning matters interfacing with planning commissions in other cities. His background also includes an extensive career in education including teaching and administration in K-12 schools. He has been a resident of Grosse Pointe Park for eleven years.

Motion by Mayor Denner, supported by Councilmember Hodges, to appoint Mr. Evans to the Planning Commission for a three-year term ending September 2024.

AYES: Councilmembers Read, Hodges, Robson, and McConnell, and Mayor Denner

NAYS: Councilmember Fluitt

EXCUSED ABSENCE: Councilmember Relan

Downspout Appeals Board

Mayor Denner stated we have not yet received any applications to date from residents to be the resident representative on the Downspout Appeals Board.

Board of Review

Mayor Denner stated there is a current vacancy for term ending in December of 2021. The Board of Review allows for an alternate and Mayor Denner proposed to Mayoral candidates that position is left vacant until December when the term is ended so that an individual may be appointed for a full term. The current alternate is Andrew Harr and he is more than willing to participate as is his duty as the alternate in all board activities until a new member is appointed.

NEW BUSINESS:

WCA ASSESSMENT CONTRACT
FOR CITY OF GROSSE POINTE PARK, WAYNE COUNTY, MICHIGAN

WHEREAS, City of Grosse Pointe Park, hereinafter called "City", with its principal offices located at 15115 East Jefferson Avenue, Grosse Pointe Park, Michigan, 48230, is interested in having all real property and all personal property assessed and having said assessments maintained on an annual basis.

WHEREAS, WCA Assessing, with principal offices located at 38110 Executive Drive, Suite 200, Westland, Michigan 48185, hereinafter called the "Company", is interested in the contract for assessment and maintenance work for City property effective October 1, 2021;

IT IS THEREFORE AGREED:

1. Company agrees to plan, administer and provide overall supervision of property appraisal programs for assessment purposes; maintain appropriate levels of qualified staff to ensure work is completed to achieve overall department goals. The company is familiar with the laws, regulations and directives regarding the appraisal of real and personal property for assessment purposes with the State of Michigan.
2. Company has policies and procedures for staff in determining true cash value of assessable real and personal property including locating, identifying and inventorying quantity and characteristics of the property for determining the appropriate value and classification. During the term of this agreement, an Advanced Michigan Assessing Officer, or Master Michigan Certified Assessing Officer shall act as the assessor of record and supervise the preparation of the 2022, 2023, and 2024 assessment rolls, utilizing the services and personnel proposed herein.
3. Company agrees to respond to inquiries and requests for assessment information from the public. The City agrees to provide office space within the City Hall, or other City owned buildings for the completion of the terms of this contract. The office space shall be made available so as to not impede the performance of the department. Any days in which the Company is scheduled to be in the office but the office is closed due to holidays, acts of God, educational purposes, or any other causes beyond the control of the Company, shall be considered included within the hours to complete this agreement. The purpose of office hours are:
 - To meet with City staff to answer questions and give advice;
 - To be available to assist with providing information and answering inquiries of taxpayers/residents/others.
 - Serves as a liaison between the City and prospective business and industry investors; acts as a resource for City citizens by responding to inquiries and interpreting State laws.
 - To perform certain other functions as described herein.
4. Company agrees to oversee maintenance of departmental files including property records/cards, physical data, legal descriptions, splits and combinations of parcels, ownership

transfers, and strives to identify new/improved methods for carrying out the responsibilities of the department.

5. Company agrees to represent the City in defending assessments appealed to the Michigan Tax Tribunal (MTT). The company shall be available to defend all assessments to the MTT as needed during this contract.
6. City agrees that responses to the Full MTT shall be prepared by the Company's legal staff. City agrees to provide full cooperation with Company's legal staff. Should expert witnesses and/or preparation of respondent's valuations disclosures be necessary, the Company shall notify the City's Mayor of such requirement.
7. Company agrees throughout the term of this contract to provide field inspections of all properties as necessary; to perform assessment ratio studies to determine true cash value; to perform personal property canvasses to ensure all personal property is equitably assessed; to update property records and ensure notification of annual assessment changes. All assessments completed by Company throughout the term of this contract will be in adherence to State Tax Commission procedures as to the valuation method, assessment manual, personal property multipliers, and general requirements. Company agrees to perform the duties of the certifying assessor for said City including but not limited to;
 - Inspect, revise, and re-evaluate property record cards with new construction, demolition, and property splits.
 - Perform neighborhood market studies and land value analyses throughout the term of this contract.
 - Prepare assessment roll(s), all county and state equalization forms and requirements as determined by the State tax Commission.
 - Provide digital photographs of all properties visited for maintenance purposes.
 - Working with the Building Department to ensure all new property is equitably assessed.
 - Prepare all new property record cards in compliance with State tax Commission requirements.
 - Attend, prepare, and work with all Boards of Review.
 - Assist City in establishment of any IFT, CFT, DDA, TIFA, Brownfield, or other statutory tax incentive program as established by the legislature.
8. Company agrees to meet with the Mayor and/or other designated staff of the City to review progress that the Company has made towards meeting the terms of this proposal/agreement, preparation of assessment rolls, and other matters parties deem necessary to review. In addition the Company will suggest any budgetary information necessary to upgrade and/or improve the City's assessment process.
9. City agrees that in addition to the responsibilities provided herein, the staff of the City shall provide full and reasonable cooperation to the Company in completion of the herein-stated services.

10. The Company shall be liable to the City, and hereby agrees to indemnify and hold the City harmless but only to the extent of its insurance coverage set forth below, against all claims covered by said insurance coverage arising out of the performance of the services rendered hereunder caused by any negligent conduct, intentional conduct, or act of the Company or any of its employees in the performance of this contract that are covered by the policies listed in subparagraphs "a" through "c" below.

The Company will carry the following insurance coverage at all times during this agreement:

- a. Comprehensive general liability insurance covering the Company and the City in the project with not less than the following limits of liability; bodily injury or death, \$1,000,000 each person and subject to the same limit for each person; \$1,000,000 for two or more persons in any occurrence; property damage, \$1,000,000 each occurrence; \$2,000,000 annual aggregate.
- b. Worker's Disability Compensation Insurance, securing compensation for the benefit of the employees of the Company, as required by Worker's Disability Compensation Act of State of Michigan.
- c. The Company shall also carry professional liability and errors and omissions insurance with not less than \$2,000,000 limit of liability for each claim and in the aggregate including claim expenses. However, the City understands that it cannot be listed an additional insured under this type of policy. Should the City or its officers, directors, employees, and elected officials ever be held financially liable for any error or omission of the Company and seek indemnification from Company as a result thereof, under no circumstance shall the Company's cumulative liability to the City or its officers, directors, employees and elected official exceed the coverage of the errors and omissions policy referenced herein.

All required insurance shall be maintained with responsible insurance carriers qualified to do business in the State of Michigan. As soon as practicable upon execution of this contract and upon commencing any performance hereunder, the Company shall deposit with the City the previously mentioned policies of insurance or certificates therefore. During the duration of this contract, a copy of said insurance or certificate shall be given to the City Clerk at the beginning of each year.

11. The Company shall not be held liable for any damages caused by strikes, explosions, war, fire or act of nature that might stop or delay the progress of work. In the event of a claim against the City relating to any act or failure to act of the Company that is not covered by the insurance coverage as set forth above, the City has no right to indemnification from Company.
12. The City and Company agree that the relationship of the City and Company is that of a client and contractor and not of that of an employer and employee and should not be construed as such.

13. In the event that the Company shall not be in substantial compliance with the terms of this agreement, the City shall give the Company written notice of said breach and thirty (30) days to cure the breach. If the Company fails to cure the breach within thirty (30) days after such notice, the City may terminate this Contract immediately without further notice or liability to the Company, other than for permitted fees and expenses accrued through the date of termination.

14. The City and Company agree that the Company shall not assign or transfer neither this agreement nor any portion therein without first receiving written approval from the other party.

15. The City agrees to pay the Company as follows;

October 1, 2021 to September 30, 2022.....\$ 52,476 annually
 October 1, 2022 to September 30, 2023.....\$ 54,575 annually
 October 1, 2023 to September 30, 2024.....\$ 56,758 annually

The payments shall be made in twelve (12) equal installments due on the fifteenth (15th) day of each month.

The City’s representation for all Michigan Tax Tribunal petitions **not in the Small Claims Division**, shall be provided by Company’s para legal staff, possessing experience in the representation of municipalities before the Michigan Tax Tribunal at the rate of:

October 1, 2021 to September 30, 2022.....\$\$145.76 / Hourly
 October 1, 2022 to September 30, 2023.....\$\$151.59 / Hourly
 October 1, 2023 to September 30, 2024.....\$\$157.65 / Hourly

The City’s representation for all Michigan Tax Tribunal petitions not in the Small Claims Division **relative to Tribunal Hearings**, shall be provided by Company’s legal staff, possessing experience in the representation of municipalities before the Michigan Tax Tribunal at the rate of:

October 1, 2021 to September 30, 2022\$\$168.17 / Hourly
 October 1, 2022 to September 30, 2023.....\$\$174.89 / Hourly
 October 1, 2023 to September 30, 2024.....\$\$181.89 / Hourly

18. MICHIGAN TAX TRIBUNAL APPRAISAL SERVICES PLUS SPECIAL PROJECTS

Appraisal services rendered by the Company in Full Claims Michigan Tax Tribunal matters, and or any special services approved by the City, shall be provided to the City at the rate of:

	10/01/21 09/30/22	10/01/22 09/30/23	10/01/23 09/30/24
Title			
Appraiser Aide	\$41.90.....	\$43.57	\$45.31
Appraiser	\$58.12	\$60.44	\$62.85

Level III Appraiser	\$103.00.....	\$107.12	\$111.40
Assessor	\$118.34.....	\$123.07	\$127.99

Hourly fees include clerical costs and overhead for the Company.

19. Michigan Tax Tribunal appraisal services and requested special projects are separate from normal assessment and appraisal functions.
20. The City and Company agree that the term of this contract shall begin October 1, 2021 and expire September 30, 2024. The term of this agreement may be extended, by amendment, if mutually agreed upon in writing by each party.
21. The City and Company agree this contract is entered into subject to the charter and ordinances of the City and the applicable laws of the State of Michigan.
22. The Company agrees that in the performance of this contract neither the Company nor any person acting on its behalf will refuse to employ or refuse to continue in any employment any person because of race, creed, color, national origin, sex, or age. The Company will in all solicitations or advertisements for employees placed by or on behalf of the Company state that all qualified applicants shall be considered for employment without regard to race, creed, color, national origin, sex, or age.
23. The Company shall acknowledge receipt of and comply with the City's ethics policy, computer usage policy or other signed documents
24. The City agrees the Mayor and City Manager possess complete authority by resolution of the City Council or otherwise to execute this agreement on behalf of the City.

WITNESSES:

WCA ASSESSING:

By: _____
 Doug Shaw, for WCA Assessing,
 as its Member

WITNESSES:

CITY OF GROSSE POINTE PARK:

By: _____
 Robert W. Denner, MAYOR

By: _____

Nick Sizeland, CITY MANAGER

STATE OF MICHIGAN)
)ss
COUNTY OF WAYNE)

I, _____, a Notary Public in and for _____ said County, in the State aforesaid, do hereby certify that on the _____ day of _____, 20____, Doug Shaw doing business as WCA Assessing, known to me to be the person whose name is subscribed to on the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed, and delivered the said instrument as his free and voluntary act, for the uses and purposes therein set forth.

NOTARY PUBLIC

_____ County, Michigan

My Commission Expires: _____

STATE OF MICHIGAN)
)ss
COUNTY OF WAYNE)

Be it remembered that on this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Robert W. Denner, Mayor for City of Grosse Pointe Park, and Nick Sizeland, City Manager for City of Grosse Pointe Park, a Municipal Corporation duly organized, incorporated and existing under and by virtue of the laws of the State of Michigan, known to me to be the persons who executed the foregoing instrument of writing on behalf of said Municipal Corporation, and such persons duly acknowledged the execution of the same to be their act and deed of said Municipal Corporation.

In testimony whereof, I have hereunto set my hand and affixed by official seal the day and year last above written.

NOTARY PUBLIC

_____ County, Michigan

My Commission Expires: _____

Motion by Councilmember Robson, supported by Councilmember Read, to approve the WCA Assessing contract for a period of 3 years ending September 2024.

Motion by Councilmember Robson, supported by Councilmember Read, to approve amended WCA Assessing contract to make changes in paragraph 6 and 8 to change City Mayor to City Manager.

AYES: Councilmembers Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

EXCUSED ABSENCE: Councilmember Relan

NEW BUSINESS:

**ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS
OF THE STATE CONSTRUCTION CODE**

Community Name: Grosse Pointe Park, County: Wayne

Ordinance number 227

An Ordinance Amendment to Designate an enforcing agency to discharge the responsibility of the City of Grosse Pointe Park located in Wayne County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The City of Grosse Pointe Park ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Building Official of the City of Grosse Pointe Park is hereby designated as the enforcing agency to discharge the responsibility of the City of Grosse Pointe Park under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The City of Grosse Pointe Park assumes responsibility for the administration and enforcement of said Act through out the corporate limits of the community adopting this ordinance.

Section 2. CODE APPENDIX ENFORCED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "Flood Insurance Study for Wayne County" and dated October 21, 2021 and the Flood Insurance Rate Map(s) (FIRMS) panel number(s) of 26163CIND1C, 26163CIND2C, 26163C0140F, 26163C0143F, 26163C0302F, 26163C0306F dated October 21, 2021 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Section 4. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with the provisions of the Act governing same.

Adopted this 27th day of September, 2021.

This ordinance duly adopted on September at a regular meeting of the City of Grosse Pointe Park and will become effective in.

Signed on September 27, 2021 by _____ (Signature),

Jane Blahut, Clerk of the City of Grosse Pointe Park .

Attested on Insert Date by _____ (Signature),

Robert Denner Mayor of the City of Grosse Pointe Park.

Motion by Councilmember Read, supported by Councilmember McConnell, to adopt ordinance 227.

AYES: Councilmembers Read, Hodges, Robson, Fluitt, and McConnell, and Mayor Denner

NAYS: None

EXCUSED ABSENCE: Councilmember Relan

NEW BUSINESS:
COUNCIL COMMENT

Councilmember Fluitt made an inquiry regarding code enforcement issues and also suggested the Parks and Recreation department could allow online registration for family events.

PUBLIC COMMENT (NON-AGENDA ITEMS)

City Manager Sizeland read nine written comments that were received.

Two residents made verbal comments.

Motion by Councilmember Read, supported by Councilmember McConnell, to adjourn the meeting.

AYES: Councilmembers Read, McConnell, Hodges, Robson, and Fluitt, and Mayor Denner

NAYS: None

EXCUSED ABSENCE: Councilmember Relan

With no further business, the meeting adjourned at 10:30 p.m.



City Council Meeting
October 25, 2021

TITLE: June 2021 Flood Expenditures	DATE: October 14, 2021
SUMMARY: Attached are the recent invoices paid for the storm events of June 25-26, 2021. Please note the invoices highlighted in red reflect invoices that were received after the initial updates.	
FINANCIAL IMPACT: \$935,447.22	
RECOMMENDATION: Review Document	
PREPARED BY: Jane M. Blahut	TITLE: Finance Director

June 2021 Flood

<u>INVOICE DATE</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
07/01/21	Ainsworth	Estimate	40,000.00	Remove & replace boiler
07/01/21	Ainsworth	Estimate	16,000.00	Replace 2 pump skids
07/01/21	Ainsworth	Estimate	6,150.00	Replace hot water tank 100 gallon 75,000 BTU
08/20/21	Asphalt Control Corp	5930	5,556.40	Balfour & Fairfax intersetion -roadway repairs
06/28/21	AT & T	T5062331	735.00	911 Equipment repair from June flood
07/06/21	Backer Landscaping	244108	5,360.00	Trash clean up city wide July 6, 2021
07/07/21	Backer Landscaping	244239	3,942.50	Trash clean up city wide July 7 2021
07/08/21	Backer Landscaping	244395	6,852.50	Trash clean up city wide July 2021
07/09/21	Backer Landscaping	225576	13,307.50	Trash clean-up city wide July 9 2021
07/10/21	Backer Landscaping	226291	6,707.50	Trash clean up city wide July 10 2021
07/12/21	Backer Landscaping	226920	7,257.50	Trash clean up city wide July 12 2021
07/15/21	Business Communications Scvs NEC	MAC Agreement	3,292.00	911 Phones
07/13/21	Belfor Property Restoration	1558719	2,262.10	Temporary restoration Public Safety
07/02/21	Centaris	142969	532.98	No incoming calls to police
08/17/21	Centaris	144445 & 144473	3,560.20	Phone and voice recorder repairs damaged in flood
07/06/21	Den-Man Contractors	59568	4,432.50	Flood clean up city wide July 2 2021
07/08/21	Den-Man Contractors	59572	4,465.00	Flood clean up city wide July 6 2021
07/08/21	Den-Man Contractors	59571	4,900.00	Flood clean up city wide July 7 2021
07/09/21	Den-Man Contractors	59576	9,945.00	Flood clean up city wide July 8 2021
07/12/21	Den-Man Contractors	59579	8,705.00	Flood clean up city wide July 9 2021
07/14/21	Den-Man Contractors	59582	8,135.00	Flood clean up city wide July 12 2021
08/27/21	ERG Environmental Services	LIIN017182	82,578.50	Hazardous waste collection from June 25 & 26, 2021 storm
06/29/21	Equature	25065	10,220.00	Equature EU Expandable Chassis
07/29/21	GFL	1661541	51,646.27	Flood Clean up city wide & transfer station chgs June 28-July 10, 2021
08/10/21	Grosse Pointes-Clinton Refuse Disposal	9465	84,589.48	Rubbish drop off for flood July 1 - 12 2021
09/15/21	Grosse Pointes-Clinton Refuse Disposal	9475	9,427.63	Additional tonage from July 2021
7/8/2021	I.T. Right	20169101	2,953.58	SMART UPS Computer system disppatch
6/30/2021	I.T. Right	20168931	3,446.70	Server down from flooded Public Safety basement
07/21/21	Joe's Trailer	1-715609	119.98	Swing away tongue jacks damaged during flood clean-up in the city
07/01/21	Landscape Services	198177	7,660.00	City wide storm clean up July 1 2021
07/15/21	Landscape Services	198178	7,847.50	Storm clean up city wide July 2 2021
07/15/21	Landscape Services	198179	7,735.00	Storm clean up city wide July 3 2021
07/15/21	Landscape Services	198180	8,335.00	Storm clean up city wide July 5 2021
07/15/21	Landscape Services	198181	14,570.00	Storm clean up city wide July 6 2021
07/15/21	Landscape Services	198182	30,730.00	Storm clean up city wide July 7 2021

June 2021 Flood

07/15/21	Landscape Services	198183	39,205.00	Storm clean up city wide July 8 2021
07/15/21	Landscape Services	198184	36,781.25	Storm clean up city wide July 9 2021
07/15/21	Landscape Services	198185	57,058.75	Storm clean up city wide July 10 2021
07/15/21	Landscape Services	198186	34,470.00	Storm clean up city wide July 12 2021
07/08/21	Leslie Tire	2138774	1,869.00	Replace loader #82 tire damaged during city wide storm clean-up
07/20/21	Motorola, Inc		1,875.00	Replacement Auruba Switch
7/4/2021	Oreilly Auto Parts	3439-289263	47.96	Diesel exhaust flood loader & garbage trucks
8/27/2021	Pointe Alarm	81744	6,625.00	Camera replacement & installation from June flood
07/13/21	Premier Truck Sales	SI122867	4,800.00	Rental 2 Rubbish truck 7/13-19/21
07/06/21	Premier Truck Sales	SI122740	4,800.00	Rental 2 Rubbish truck 7/6-12/21
06/30/21	Premier Truck Sales	SI122595	4,800.00	Rental 2 Rubbish trucks 6/29-7/5/21
07/15/21	Roncelli	21-601	28,097.13	Storm clean up city wide July 8, 9, & 12 2021
07/06/21	Roy O'brien, Inc	596895	1,456.53	Headlamp, bailast, fan assembky Scout 1-7
07/01/21	Santoro Services	2016-1118	10,486.25	Storm Clean up city wide July 1 2021
07/02/21	Santoro Services	2016-1120	8,161.25	Storm clean up city wide July 2 2021
07/02/21	Santoro Services	2016-1121	6,495.00	storm Clean up city wide July 3 2021
07/12/21	Santoro Services	2016-1122	30,288.00	Storm clean up city wide July 6 2021
07/12/21	Santoro Services	2016-1123	32,417.50	Storm clean up city wide July 7 2021
07/12/21	Santoro Services	2016-1124	37,583.75	Storm clean up city wide July 8 2021
07/12/21	Santoro Services	2016-1125	34,821.25	Storm clean up city wide July 9 2021
07/10/21	Santoro Services	2016-1126	7,931.25	Storm clean up city wide July 10 2021
07/14/21	Santoro Services	2016-1127	30,887.50	Storm clean up city wide July 12, 2021
07/19/21	Shred Corp	4190460	1,650.00	Special purge project from June storm
07/07/21	Spencer Oil	8971660	928.46	Fuel for city wide clean-up
07/16/21	State of Michigan	Estimate	5,174.00	Dispatch communications
07/20/21	State of Michigan	21-082045	6,389.08	Dispatch radio repair
07/15/21	Tree Service of Troy	2775	12,000.00	Brush chipping in city July 8, 9, & 12 2021
07/16/21	Various	Estimate	4,389.99	Armory replacement estimate Public Safety basement
			\$ 935,447.22	
09/27/21				
NEW INVOICES				

**ANNUAL MAINTENANCE PERMITS
WAYNE COUNTY**

At a Regular Meeting of the Grosse Pointe Park City Council on Monday, October 25, 2021, the following resolution was offered:

WHEREAS, the City of Grosse Pointe Park (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

Nick Sizeland
Pat Thomas

City Manager
Public Works Supervisor

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Grosse Pointe Park, County of Wayne, Michigan, on Monday, October 25, 2021.

Jane M. Blahut, City Clerk

September 2021

Invoices over \$5,000 for Review & Acceptance

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Current Payment</u>	<u>Fiscal year to Date or Project to Date</u>
09/02/21	Green for Life	Rubbish for September	37,463	112,389
09/02/21	Green for Life	Recycle for September	19,979	59,937
09/02/21	Bodman	Pros. Atty. & retainer fee	10,000	20,000
09/02/21	Huntington National Bank	2019 Construction Bond	131,434	131,434
09/10/21	Great Lakes Water	Water usage- July	128,144	128,144
09/10/21	Great Lakes Water	Waste water- August	156,900	313,800
09/16/21	Asphalt Control Corp.	Watermain break repairs	18,303	18,303
09/16/21	GP Clinton Refuse	Refuse disposal- July & August	41,323	41,323
09/30/21	University of Liggett	Zamboni for ice rink	6,425	20,000

City of Grosse Pointe Park

15115 EAST JEFFERSON AVENUE • GROSSE POINTE PARK, MICHIGAN 48230 • PHONE: 822-6200

JANE M. BLAHUT
Finance Director/City Clerk

ELECTION PROCESS

I wanted to briefly explain the process of the replacement ballots. When Wayne County notified the City of the designation error for the office of Municipal Judge on Tuesday, October 12, we immediately contacted the State Bureau of Elections on what process should be followed to correct our error.

When there is a local election and a candidate brings in their Nominating Petition and affidavit, we immediately verify the signatures are valid compared to the signatures on file with the State Qualified Voter File. Once that has been completed, we email copies of petitions/affidavits to the County. The County then checks to make sure everything is adequately completed on the forms submitted. When the filing deadline passes, there are three days to allow a candidate to withdraw. Once the three-day withdrawal date passes, the County prepares a "Proof" ballot for the City to approve. Unfortunately, the County erred and did not include the designation on the proof ballot, and my office erred in not catching it. When an incumbent candidate is running for Municipal Judge, petition signatures are not required. However, a new candidate must obtain a minimum of 25, and no more than 50 signatures. An affidavit is required for all Municipal Judge Candidates and is submitted to the County and State.

By law the city was required to send out replacement ballots. I was in contact with the State and Wayne County as questions arose throughout the day, along with the advice of our City Attorney.

The State directed my office the process to ensure integrity in the election process.

We printed labels that designated "Original", and these labels were placed on the ballots verified by the County Elections Department and State Bureau of Elections that were received to date which were approximately 750. We then printed labels with the designation "Replacements" that we attached to the inner envelope of the replacement ballot. By the designation of the label, we will be able to readily see which category to file the ballot as they must be maintained separately. As we receive the "Replacement" ballots back, we will check to make sure an "original" ballot has not been received, if it has been, we separate the "original" ballot into a third category of ballots that will be maintained, however, not voted. If a voter elects to vote the "Original" ballot, this vote would be counted.

At 8:00 PM when the polls close, all original ballots not replaced will be brought to the Absentee Counting Board to begin the process of voting these ballots. All replaced "originals" will be sealed in a locked container to eliminate any chance of "double" votes. We must wait until 8:00 PM to make sure



"Replacement" ballots have not been sent in throughout the day before we can tabulate any ballots marked original.

Unfortunately, this error occurred, however, the Clerk's office will work diligently to maintain the integrity of the election process.

CITY OF GROSSE POINTE PARK



Jane M. Blahut
City Clerk



Office of the County Clerk

Elections Division

Cathy M. Garrett
Wayne County Clerk

October 14, 2021

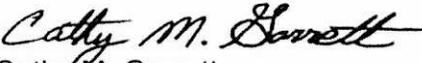
Dear Clerk Blahut,

If a ballot error or omission is found after the ballots have been printed, the State Bureau of Elections is contacted to determine what corrective action must be taken. In this case, it was discovered that the absent voter ballot in the City of Grosse Pointe Park contained an error and omission regarding the Judge of Municipal Court race. The ballot indicated the race as a non-incumbent position, but the incumbent Judge is running, and it omitted the incumbent Judge's office designation. Under our State Constitution, "There shall be printed upon the ballot under the name of each incumbent justice or judge who is a candidate for nomination or election to the same office the designation of that office." (Art. VI, Sec. 24, of the State Constitution)

As a result, the City is issuing a corrected replacement ballot as recommended by the State. Voters can return the replacement ballot even if they have already returned their original ballot. In that case, the original ballot must be spoiled, and the new ballot must be tabulated. If a voter chooses not to return the replacement ballot, their original ballot must be counted. Regardless of which ballot is returned, only one ballot per voter shall be tabulated.

I am confident that the Grosse Pointe Park Clerk's office will follow the procedures set forth by the State Bureau of Elections to ensure only one ballot for each voter shall be counted.

Yours in good government,


Cathy M. Garrett
Wayne County Clerk





City Council Meeting September 27, 2021

TITLE: Zoll X Series Monitor/AED	DATE: September 16, 2021
<p>SUMMARY:</p> <p>Currently, our EMT's have only the basic Automatic External Defibrillator (AED) at their disposal when called upon to render medical assistance to a citizen. The current AEDs are out of date and are not serviceable any longer.</p> <p>The Zoll X series is an all-in-one cardiac monitor, AED, and vital-signs instrument. In addition to performing as a standard AED, the Zoll X Series performs automated blood pressure, heart rate, respiratory rate and pulse oximetry and can be programmed to perform these vital-sign checks at specific intervals.</p> <p>Probably the most important function of this instrument is it takes the data collected from a 12 lead ECG and transmits the information to the emergency room physician via Bluetooth technology so they can see what is happening in real time. This will allow the Emergency Room (ER) to activate the Cardiac Cath Lab and let them prepare to receive any potential heart attack patients without significant delays waiting in the ER (balloon time).</p> <p>This type of ECG provides a view of all sides of the heart resulting in faster and more accurate diagnoses.</p> <p>The Detroit East Medical Control Authority (DEMCA) is the entity that authorizes us to provide medical assistance to patients in the field. Their current standards encourage all EMT's and service providers to utilize the 12 lead ECG program.</p>	
<p>FINANCIAL IMPACT: One-Time Cost \$29,000</p>	
<p>RECOMMENDATION: Approval of this life-saving device.</p>	
PREPARED BY: Bryan A. Jarrell	TITLE: Director of Public Safety

What Is High-Performance CPR?

When someone suffers sudden cardiac arrest (SCA), lay rescuers should feel confident they can provide high-performance CPR immediately to help the victim survive. High-performance cardiopulmonary resuscitation (CPR) involves performing chest compressions at the optimal depth and rate, minimizing compression interruptions, and avoiding leaning on the victim's chest. High-performance CPR is also referred to as high-quality CPR by the medical community, and the terms are interchangeable.

High-performance CPR can deliver a survival rate as high as 40–60%, compared to 10–14% for outdated CPR practices

Without high-performance CPR, the likelihood of survival falls by an estimated 5–10% each minute

ZOLL® monitor/defibrillators have cutting-edge Real CPR Help® technology that provides audio and visual feedback to ensure rescuers' compressions are at the optimal rate and depth.

CPR Dashboard™: Detailed real-time display of CPR quality helps guide rescuers

See-Thru CPR® technology: Filters out CPR artifact to minimize pause time and increase chest compression fraction when performing CPR.

Additional BLS Features:

SpO₂, EtCO₂, and NIBP monitoring

12-lead ECG capabilities with the X Series to reduce time-to-balloon by interfacing with all leading ECG management and STEMI systems

Rescue Net 12 lead Transmission:

Free!!

Easy to set up — no proprietary hardware or software to install

Highly secure, HIPAA- and HITECH- compliant

Accepts 12-leads from any device and any service willing to configure its transmission

Distributes 12-leads via email or fax

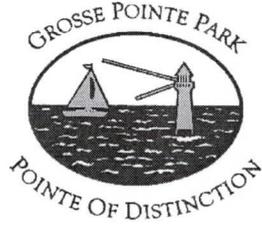
Unique EMS-to-balloon timer for tracking time from first 12-lead through vessel opening

Real BVM Help — real-time ventilation feedback

With Real BVM Help technology on X Series Advanced, providers can view target and delivered tidal volume and rate directly on the monitor. This real-time feedback guides users to deliver high-quality manual ventilation in a manner that has never been possible — until now.

TBI Dashboard — the information you need, when it matters most

Early treatment is critical for traumatic brain injury (TBI) patients. ZOLL's TBI Dashboard on the X Series Advanced monitor/defibrillator provides trending information on the parameters most critical to a TBI patient, enabling clinicians to quickly detect potential patient deterioration.



Council Meeting
Date: October 25, 2021

TITLE: Resolutions	DATE: 10/20/2021
SUMMARY: A request from Councilmember Hodges at the September Council meeting to have two resolutions for Council's consideration at its meeting in October regarding the EERV and Public Utilities.	
FINANCIAL IMPACT: N/A	
RECOMMENDATION: Approve Resolutions	
PREPARED BY: Nick Sizeland	TITLE: City Manager

CITY OF GROSSE POINTE PARK
WAYNE COUNTY, MICHIGAN

Resolution Calling for Collaboration Between Jurisdictions for the Purpose of Accelerating
Sewer System Solutions

WHEREAS, the City of Grosse Pointe Park commenced construction of a combined sewer system in the 1920s, and expanded the now aging system as the City grew. The City has invested significant resources to improve the system, and must continue to do so to address serious infrastructure needs;

WHEREAS, in September of 2016 and August of 2017 the City of Grosse Pointe Park experienced extreme storm events, resulting in extensive losses to residents;

WHEREAS, on 25-26 June, 2021 and 16 July, 2021 the City of Grosse Pointe Park and neighboring jurisdictions experienced widespread catastrophic water events resulting in massive losses to their residents and tax base;

WHEREAS, such extreme rain events are likely to continue, thereby creating an urgent need to address failures in the existing infrastructure to minimize future losses, preserve property values, and ensure continued growth in tax base;

WHEREAS, in order to improve outcomes this resolution calls upon the City of Grosse Pointe Park to invite neighboring jurisdictions to enter into a Memorandum of Understanding (MOU) that provides for collaboration and specifically outlines expectations and duties of each jurisdiction, thereby enabling an enhanced ability to quickly remedy the urgent needs associated with the catastrophe;

WHEREAS, coordination with agencies such as the Wayne County Drain Commission, Detroit Water and Sewerage Department, DTE, Great Lakes Water Authority, EGLE Public Service Commission, Grosse Pointe Public School System, all levels of government, and others has been deemed essential and approaching such coordination collaboratively will improve outcomes and foster innovation;

WHEREAS, formalizing a collaborative effort under the provisions of an MOU will enable the ability to leverage federal funding opportunities; demand accountability from decision making agencies and all levels of government; and improve the likelihood of elevating priority capital improvement projects with agencies like GLWA;

WHEREAS, collaboration will bolster the likelihood of obtaining legislative tools, purchasing efficiencies, planning solutions, intellectual capital, shared systems, coordinated communications and education, data gathering, forms of relief assistance, modeling, best practices, green infrastructure, and overall economies of scale yet to be identified;

WHEREAS, empowering city management with the force of its elected bodies will serve as support when moving forward;

WHEREAS, such action is reflective of the duty and obligation this body has to harness every resource to protect the financial and emotional interests of its residents from future catastrophes.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Grosse Pointe Park City Council directs the City Manager to invite neighboring jurisdictions to enter into a Memorandum of Understanding to be crafted in a manner that ensures measurable outcomes in alleviating the impact of extreme water events going forward.

AYES:

NAYS:

CITY OF GROSSE POINTE PARK
WAYNE COUNTY, MICHIGAN

Resolution Calling for (EGLE) Department of Environment, Great Lakes & Energy work with the City of Grosse Pointe Park in pursuit of a permit to construct the Extreme Emergency Release Valve

WHEREAS, the City of Grosse Pointe Park commenced construction of a combined sewer system in the 1920s, and expanded the now aging system as the City grew. The City has invested significant resources to improve the system, and must continue to do so to address serious infrastructure needs;

WHEREAS, the City of Grosse Pointe Park has taken steps to improve, understand and dry out the City sewer by adopting a revised downspout disconnection ordinance, authorized work on a comprehensive sewer hydrologic and hydraulic model, approved of a contract to televise and clean the entire 41 miles of the city sewer system and will consider a bid for flow meters at its regular council meeting in October;

WHEREAS, the City of Grosse Pointe Park is working with the Grosse Pointe Communities, City of Detroit, Wayne County, Southeast Macomb Sanitary District and Great Lake Water Authority to discuss regional infrastructure, continue to share data and develop improved communication;

WHEREAS, the City's former sewer outfall at Fox Creek was ordered to be closed due to a lawsuit in 1998 and currently has no emergency discharge outfall;

WHEREAS, the Great Lakes Water Authority supports the City of Grosse Pointe Parks Extreme Emergency Release Valve and has included such within projects within its regional initiatives to provide relief to Grosse Pointe Park and Great Lakes Water Authority;

WHEREAS, the Great Lakes Water Authority and its energy suppliers have had issues concerning the reliability of its various regional wet weather assets including Connor Creek and the Freud Pump Stations that impact Grosse Pointe Parks ability to convey flow to GLWA;

WHEREAS, the City and its Engineer OHM Advisors have provided a list of short, medium and long term tasks the city is pursuing to provide means to understand its sewer system and to remedy means to dry out the sanitary system.

NOW THEREFORE BE IT RESOLVED, the City of Grosse Pointe Park City Council directs the City Manager, OHM Advisors and Department of Public Works to pursue a permit from the Department of Environment, Great Lakes & Energy to pursue a sewer discharge in the case of extreme rain storm events that overload the sanitary system and the Department of Environment, Great Lakes & Energy work with the City of Grosse Pointe Park to provide means of obtaining a permit to pursue building the Extreme Emergency Release Valve .

AYES:
NAYS:



memorandum

Date: October 21, 2021

To: Nick Sizeland, City Manager

cc: File

From: Patrick M. Droze, P.E.

Re: Monthly Progress Report

OHM and City Staff have made continued progress several efforts relative to sanitary sewer system improvements. This memorandum provides an update on progress since the September 27, 2021 Council Meeting.

SEWER TELEVISIONING AND MANHOLE CONDITION ASSESSMENT

In early October, a notice to proceed was provided to Pipetek to advance work on the City's Sanitary Sewer and Cleaning Contract. A preconstruction meeting was also held to discuss the procedures to schedule, perform and monitor work across the community.

Over the past 2 weeks, Pipetek has been working daily inspections of the City's sanitary sewer system. As an overview, the contract includes inspection of 230,000 feet of sanitary sewer within the City. Current work efforts are primarily located in the southeast quadrant of the City, between Jefferson Ave and Windmill Pointe and between Alter and Balfour Rd (see figure 1). A summary of the work and findings to date are as follows:

- Inspections of approximately 5,300 feet of 12-inch to 38-inch diameter sewer has been completed
- This represents 2.3% of all the sewer planned for inspection.

General Findings on Condition:

- There is a fair amount of debris in most segments that have been inspected. Debris was found to be more significant at the upstream ends of the system. This is being cleaned and removed as necessary.
- Segments have been found with multiple cracks and fractures that will require additional rehabilitation efforts in a future program
- Segments have been found with heavy roots and other debris that will require additional O&M efforts in a future program.

Residents can find weekly updates regarding this work on the City website.

https://www.grossepointepark.org/departments/public_works/sewer_telemetering_program.php

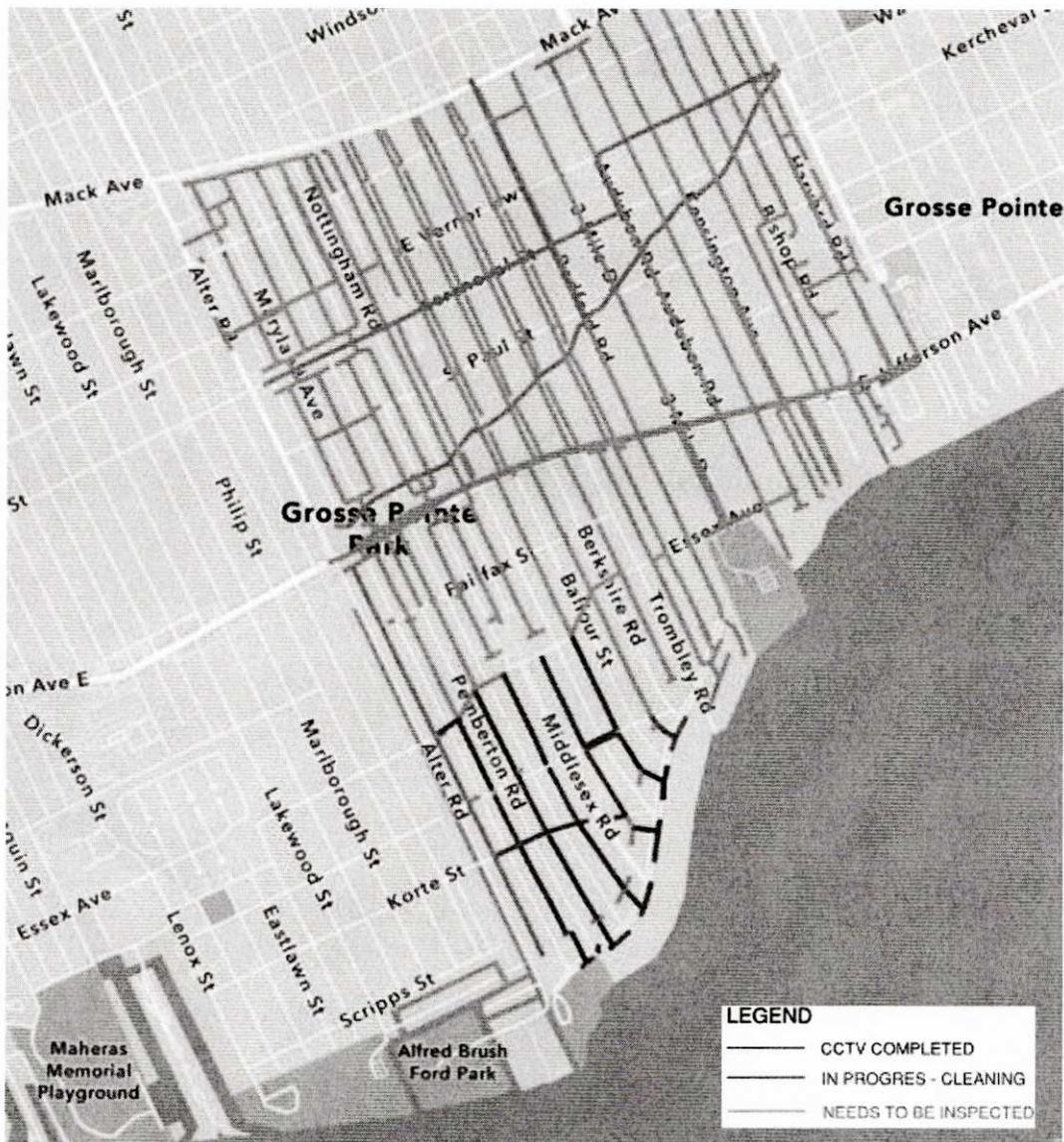


Figure 1: - Progress Map (10/21/2021)



CITY OF GROSSE POINTE PARK

SANITARY SEWER TELEVISIONING AND CLEANING PROGRAM

Earlier this fall, the City of Grosse Pointe Park awarded a contract for the full televising and cleaning of the City's Sanitary Sewer System to Pipetek Infrastructure Services (Contractor) of Livonia, MI. Over the next several months, Pipetek will inspect all public sanitary sewers and manholes within the City. This work is part of a comprehensive sewer system evaluation that will be used to identify future rehabilitation and repairs to increase system reliability and reduce operational expenses.

WHEN WILL WORK OCCUR? Inspection will occur by televising and cleaning public sewer lines in your area. Work on your street or rear yard sewer easement will commence within 7-days upon receipt of this Notice during the hours of 7:00 a.m. to 5:00 p.m. Monday thru Friday.

WHERE WILL THE WORK HAPPEN? The project work will occur within the sanitary sewers and manholes which are located in rear yard areas and within public streets throughout the City. A large number of sewer manholes are located in rear yard easements and alleyways. As a result, it may be necessary for the Contractor to access some properties to gain entry to these manholes. If you are one of these property owners, we ask your permission and cooperation so the contractor may expediently perform their tasks. In rear yard easements, work will generally be performed with hand-held or wheel mounted equipment to prevent damage to turf grass areas in yards.

WHAT WILL HAPPEN DURING CLEANING WORK? During work, some residents may or may not experience water and/or odor coming from your drains or toilets. We ask that you keep the toilet lids closed, weighted, and if possible, place a towel between the lid and seat to reduce potential water spray from the toilet bowl. To reduce the chance of odor, please add water to all floor drains. During and/or immediately following the cleaning process the sewer will be televised to evaluate their condition.

CONTACT INFORMATION Residents with questions or concerns regarding this work, please do not hesitate to contact the City of Grosse Pointe Park DPW or contractor at the information below.

City of Grosse Pointe Park
Department of Public Works
DPW Supervisor:
Patrick Thomas
313-822-5100

Pipetek Infrastructure Services
Sewer Inspection Contractor
Project Manager:
Paul Paradis
248-880-1867

City Engineering Consultant
OHM Advisors
Mr. Steve Siklich
248-751-3111

CITY OF GROSSE POINTE PARK

15115 East Jefferson Avenue, Grosse Pointe Park, MI 48230 | www.grossepointepark.org | 313.822.6200



FIGURE 2: Sewer Televising and Cleaning Program Flyer



COORDINATION WITH AGENCIES

The City of Grosse Pointe Park has reached out to several entities to coordinate information gathering and collaboration.

- Wayne County Drain Commission: Wayne County has processed the initial FOIA request for documentation.
- Detroit Water and Sewerage Department: City staff and OHM met with DWSD earlier this month to discuss DWSD owned assets within City limits. It was identified that the rear yard sewers east of Alter Road are likely owned by DWSD.
- Great Lakes Water Authority: 2 meetings have been held with Sue Coffey and GLWA staff and east side member communities. The meetings provided an overview of east side sewer operations and also worked to improve communication between operators for improved event management.
- EGLE: The City provided an update to EGLE and is working to coordinate a check-in meeting with Warren District Staff to confirm program direction and next steps for permitting improvements.
- Grosse Pointe Public School System: The City is awaiting information from GPSS regarding district owned facilities within the City.

DOWNSPOUT DISCONNECTIONS

OHM and DPW are meeting to launch a residential downspout inspection program. Public notices will be developed that provide residents the opportunity to schedule on site walkthroughs to help identify connection downspouts and options for disconnection.

MODEL DEVELOPMENT

OHM has initiated a model development that includes digitizing paper records to depict sewer depths across the City. As this work has progressed, OHM has identified points of additional field investigations to help ensure that model data is representative of field conditions. As manhole evaluations are completed by the selected CCTV vendor, additional information on pipe elevations will be obtained to help perform a uniform update of the City's sewer GIS dataset. OHM is advancing development of the model along Jefferson and Three Mile Drive to support an engineering analysis for a FEMA BRIC Grant.

FLOW METERING

Two (2) Bids for flow metering were received on October 19, 2021. The low bid was received from HESCO for \$80,000. This value was generally within the proposed budget range of \$75,000 to \$90,000. Upon council authorization, a notice of award and notice to proceed will be issued to commence flow metering. This data will be used to validate model findings.

GRANT OPPORTUNITIES

The City of Grosse Pointe Park submitted an application for a Building Resilient Infrastructure and Communities (BRIC) grant through the Michigan State Police and FEMA. The grant application included the full cost of design and construction of the Extreme Emergency Relief Valve (EERV) to be located within Patterson Park. On October 15, 2021, FEMA issued a preliminary approval of the grant request and instructed the City to proceed with developing a cost/benefit analysis to demonstrate the effectiveness of the EERV during large storm events.



COMMUNICATION PLAN

With field work advancing, there will be a need to initiate communication with residents on the potential impacts of sewer televising. This will be the first of several instances where residents will be engaged with. OHM is developing a communication plan which will be used to identify the suggested forms of contact and audience. An example of anticipated methods is provided in the table below. The City and OHM met in October and have developed a Sewer Program website tab under the Public Works section. This website will be used as a location for consistent program updates regarding upcoming work as well as program updates and public meeting information.

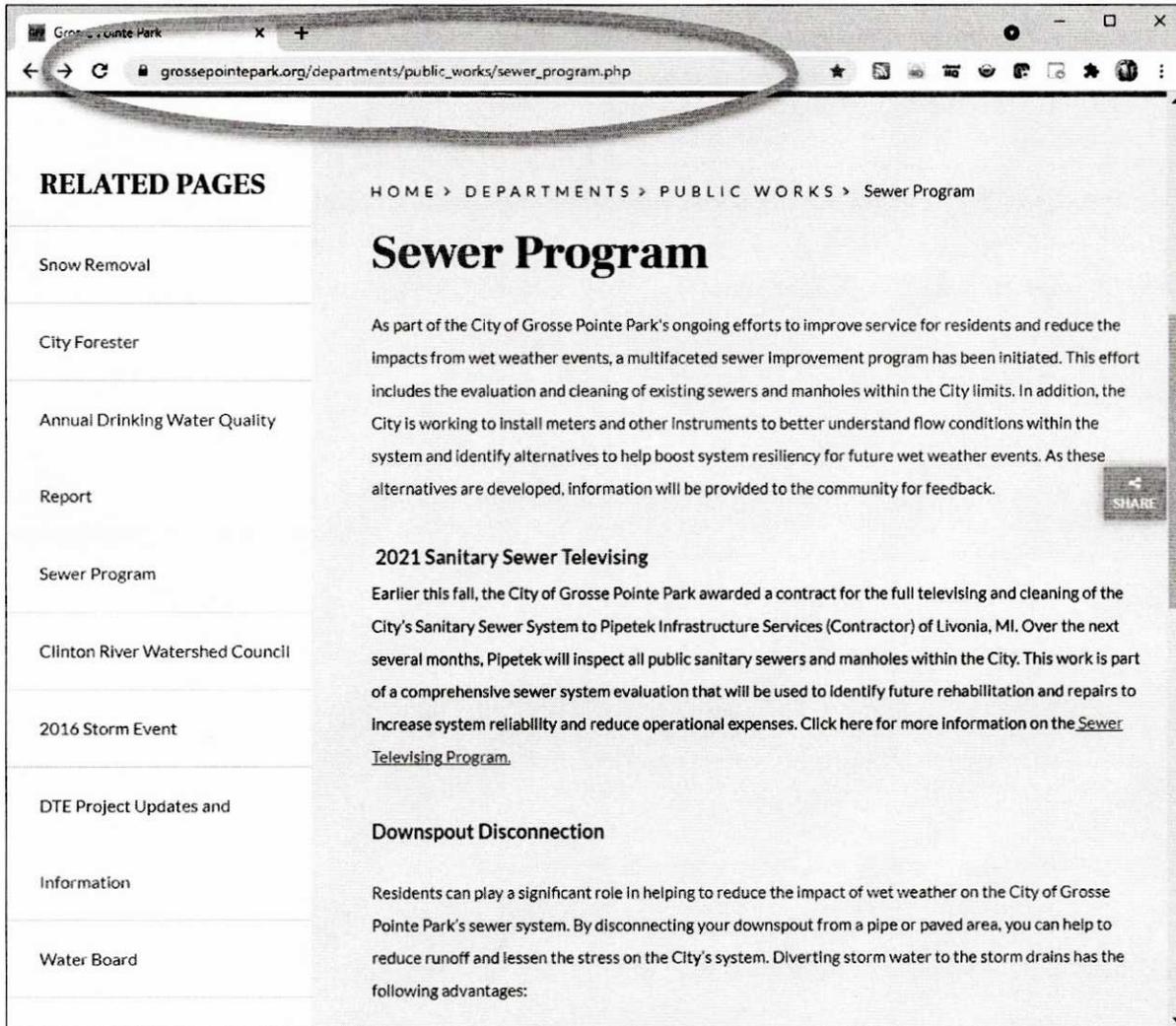


FIGURE 3 – CITY SEWER PROGRAM WEBSITE

LOOK AHEAD

Within the next month, we anticipate the following items will be completed:

- Continue televising and cleaning work within the southwest corner of the City.
- Procure and install flow meters within Jefferson Avenue sewers.
- Initiate a downspout disconnection field effort to work with residents to identify downspout connections.



October 21, 2021

CITY OF GROSSE POINTE PARK
15115 East Jefferson Avenue
Grosse Pointe Park, MI 48230

Attention: Nick Sizeland
City Manager

Regarding: 2021 Sewer Metering
Recommendation Letter
OHM Job No.: 7508-21-0020

Dear Ms. Sizeland:

Bids for the 2021 Sewer Metering project were received, opened and read aloud at 2:00 PM on Tuesday, October 19, 2021 at the City of Grosse Pointe Park offices. Bids were received from two (2) bidders, with the base bid pricing ranging from \$80,700.00 to \$119,265.00, as shown on the attached tabulation. The low bid was received from Hamlett Engineering Sales Co. (HESCO) located at 23905 Freeway Park Drive, Farmington Hills, MI 48335 in the amount of \$80,700.

REFERENCE REVIEW

OHM has contacted several of the Contractor's project references. OHM has also worked with HESCO on previous projects within Southeast Michigan. The experiences of the contacted references and those of our own were generally favorable confirming that the Contractor was organized and capable. Based on the information submitted in their bid and their references, it is felt that HESCO is capable of performing the work in accordance with the contract documents.

RECOMMENDATION

It is recommended that the 2021 Sewer Metering contract be awarded to Hamlett Engineering Sales Co. in the amount representing the total of the selected categories designated by Council. Should there be any questions, please contact this office at (313) 481-1252.

Sincerely,
OHM Advisors, Inc.

A handwritten signature in black ink that reads "Patrick M. Droze". The signature is written in a cursive, flowing style.

Patrick M. Droze, P.E.
Project Manager

encl: Bid Tabulation

Tabulation for Bids Received on 10/15/2021
 2021 Sewer Metering
 City of Grosse Pointe Park, Wayne County, State of Michigan
 OHM Job No.: 7508-21-0021

HESCO
 23905 Freeway Park Dr.
 Farmington Hills, MI 48335

ADS, LLC
 340 The Bridge Street, Suite 204
 Huntsville, AL 35806

Phone: (586) 978-7200

Phone: (877) 237-9585

Item No.	Description	Estimated Quantity	Unit Price	Amount	Unit Price	Amount
1)	Mobilization, Max. 5%	1	LS	\$0.00	\$0.00 *	\$1,500.00
2)	Site SSMH-0513, Traffic Control	1	EA	\$0.00	\$0.00 *	\$1,500.00
3)	Radar Area/Velocity Flow Meter, Furnish	6	EA	\$7,500.00	\$45,000.00	\$5,782.50
4)	Radar Area/Velocity Flow Meter Brackets and Cables	6	EA	\$0.00	\$0.00 **	\$1,045.00
5)	Radar Area/Velocity Flow Meter Installation	6	EA	\$1,000.00	\$6,000.00	\$1,750.00
6)	Meter Operation and Maintenance, Monthly	9	EA	\$3,300.00	\$29,700.00	\$7,200.00
TOTAL BID AMOUNT					\$80,700.00	\$119,265.00

* Cost included in item 5 & 6

** Cost included in item 3

P:\7501_7600\7508210020_2021_Sewer_System_Assistance\EWRG\Metering[Bid Tab 7508-21-0021 Sewer Metering.xls]Sheet1



October 20, 2021

Mr. Terry Brennan, Building Official
City of Grosse Pointe Park
15115 East Jefferson Ave.
Grosse Pointe Park, MI 48230

Subject: AT&T Small Cell Sites Permit Application

Dear Mr. Brennan:

Black & Veatch Corporation, on behalf of AT&T, has submitted an application for five (5) sites where they propose to collocate equipment on existing utility poles within the City limits. These poles are currently owned and maintained by DTE. Both DTE and AT&T have current and active franchise agreements with the City. The applicant has received written approval from DTE to collocate their equipment on the existing poles. They are seeking permits to install and maintain their equipment pursuant to the City's Ordinance No. 217 – Small Cell Wireless Facilities.

The proposed locations are the following: 15444, 15700, 15985, 14999 Windmill Point Dr., and 501 Lakepointe St. Equipment to be installed on each DTE light pole includes a canister antenna and mount, two (2) radio units with enclosure, two (2) diplexer units with enclosure, and one load center (see Photo Sims).



HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Communities for real life.



THE PERMIT APPROVAL PROCESS

The Permit Approval Process is a nine (9) step process commencing with a Pre-Meeting with applicant to discuss the process and requirements. This is followed by the applicant's submittal of their application and all requisite materials. An initial review for completeness is performed by staff and any deficiencies are communicated to the applicant. Once all materials are received, the staff reviews the materials for compliance with the Ordinance. If any issues arise from their review, a post-application meeting is held with the applicant to describe any issues and allow them time to revise and resubmit materials. Once all conditions are met, final approval is granted, and the Permit is issued by the Building Department. After the work is completed, notice is given to the City as such, and the City then performs a final inspection of the work.

GENERAL REQUIREMENTS

Section 23-125. lists twenty (20) general criteria for the location and use of small cell sites within the City. Based on our review of the materials provided, the application appears to be in compliance with all general requirements, and the applicant is aware of the operational procedures.

APPLICATION REQUIREMENTS

Section 23-126(c). lists twenty-six (26) items that shall be provided or addressed by any new application. All items must be addressed or provided in order to comprise a *complete* application. We have reviewed the Permit Application materials against the relevant ordinance standards and provide the following comments:

- a. Contact information – *Provided*
- b. Contractor information – *Provided*
- c. Number of wireless facilities – *Provided, five (5) sites total*
- d. Scope of deployment – *Provided, collocation on existing DTE light poles*
- e. GIS maps and coordinates – *Provided on the title sheet of each location*
- f. Coverage map – *Provided, roughly 500 to 1,000 foot radius from each location.*
- g. Site plans – *Provided for each location showing all required and applicable information per Ordinance*
- h. Application fee – *Paid*
- i. Executed franchise agreement with the City – *Provided and affirmed by the City*
- j. Specifications for all proposed equipment – *Provided on the plan drawings*
- k. Photo simulations of installed equipment – *Provided*
- l. Pole loading analysis for City owned poles – *Not required, existing poles owned and engineered by DTE, not the City.*
- m. Attestation of operation by wireless provider – *Provided*
- n. Work plan in the right-of-way – *One pole is being replaced under separate permit by DTE*



- o. Landscape plans – *Not required, no ground mounted equipment to screen*
- p. Right-of-way restoration plans – *Provided*
- q. Certificate of compliance with FCC radio regs. – *Not required for this application under the Michigan Act*
- r. Compliance with ANSI/TIA 222-G-2 standards for new and replacement poles – *Not applicable*
- s. Structural analysis by licensed engineer – *Not applicable for existing poles*
- t. Engineer statement regarding appropriate alternative locations – *Not required, collocating on DTE poles*
- u. Inventory of existing AT&T small cell facilities within the City – *Not applicable; no other facilities*
- v. Copies of other related deployment permits – *None required*
- w. Documentation of design and location requirements – *Provided*
- x. Certificate of Insurance with City named additional insured – *Provided*
- y. Performance bond – *Provided*
- z. Any additional information required by City – *None provided, nothing requested.*

GENERAL DESIGN AND LOCATION REQUIREMENTS

Sec. 23-127. lists six (6) design and concealment standards as follows:

- a. Compatible design both architectural and aesthetic with regard to materials, colors, textures and screening – *Provided; complies*
- b. Lighting shall comply with Section 15.2 – *No lighting of equipment is proposed; complies.*
- c. Collocation is strongly encouraged – *Proposed equipment is being collocated on existing DTE poles; complies*
- d. Ground located ancillary facility equipment must be painted to match existing equipment – *Not applicable; proposed equipment is pole mounted and is painted to match existing DTE poles; complies*
- e. New poles and ground equipment separated by 300' from existing equipment – *Not applicable; proposed equipment is being above ground mounted to existing poles; complies*
- f. No signage is allowed; equipment shall be marked with provider's contact information – *Provided; complies*

DESIGN AND LOCATION REQUIREMENTS FOR COLLOCATION ON EXISTING POLES

Sec. 23-128. lists four (4) design and concealment standards as follows:

- a. Maximum pole height no greater than 40 feet – *The proposed locations are on existing DTE poles. The height of these poles is 30' to the top of the light fixture; standard is met*
- b. Equipment shall be aesthetically pleasing and consistent with existing infrastructure – *The proposed equipment matches the existing infrastructure, is small and compact, and does not interfere with the existing streetscape; standard is met.*
- c. Equipment shall be mounted underground if feasible – *The proposed equipment consists of antenna arrays which must be mounted aerially so this requirement is not applicable.*
- d. Antennas shall be mounted within the pole, or shall be mounted vertically on the exterior of the pole and may not extend more than 10' above the top of the pole – *The equipment is mounted on the exterior, and do not extend any distance above the top of the existing pole; standard is met.*



STANDARDS FOR REVIEW

Sec. 23-126(h). lists nine (9) standards by which the City may deny the location or installation if the installation would cause any of the following:

- a. Interference with traffic control equipment – *Since the proposed equipment is being collocated on existing light poles, there will be no interference with any traffic controls; standard is met.*
- b. Interference with sight lines or clear zones for pedestrians or transportation – *The proposed equipment is being mounted at a height of 19' and above. This is well out of the influence of any clear zones or sight lines; standard is met.*
- c. Interference with Americans with Disabilities, either movement or access – *The equipment is mounted aerially, so there is no ground interference; standard is met.*
- d. Interference with any City bike paths, walkways, parks, or recreation areas – *There is no interference with any of these City owned facilities; standard is met.*
- e. Interference with City's public utility infrastructure – *There is no interference with any City owned and maintained utility infrastructure; standard is met.*
- f. Interference with City's storm water management infrastructure – *There is no interference with any City owned storm sewer or drainage infrastructure; standard is met.*
- g. Failure to comply with required spacing – *All proposed equipment complies with spacing requirements per the Ordinance; standard is met.*
- h. Failure to comply with applicable codes – *The application and its materials comply with all known and pertinent sections of the City Code; standard is met*
- i. Failure to comply with all concealment requirements – *The proposed equipment meets or exceeds the requirements of the Ordinance pertaining to concealment; standard is met.*

RECOMMENDATION

At this time there, we recommend the Permit for Small Cell Site equipment collocation and installation be issued based on the facts and findings listed above.

If you have any questions regarding this case, please do not hesitate to contact us.

Sincerely,
McKENNA

John Jackson, AICP, NCI
President

R. James Gorenflo, ASLA
Principal Planner

September 20, 2021

Mr. Terry Brennan
City of Grosse Pointe Park
15115 East Jefferson Avenue
Grosse Pointe Park, MI 48230

RE: AT&T - Small Cell Facilities – BP application

Dear Mr. Brennan,

On behalf of AT&T, please find the attached building permit application and supplemental information for the five (5) proposed small cell locations along Windmill Pointe Drive. The address locations depicted below are approximate and will be revised once the appropriate E911 address is issued.

- ATT# 14888657 – 15444 Windmill Pointe Drive
- ATT# 14888658 – 15700 Windmill Pointe Drive
- ATT# 14888659 – 15985 Windmill Pointe Drive
- ATT# 14888660 – 14999 Windmill Pointe Drive *photometric study to be provided by DTE for new stealth pole
- ATT# 14888661 – 501 Lakepointe Street

AT&T's proposed installation would consist of the addition of small cell equipment on existing DTE light poles, within the right-of-way. The equipment that will be attached to the light poles is referenced below and captured within the attached construction drawings. The small cell equipment includes the following for each location:

- One (1) canister antenna and mount
- Two (2) radio units within enclosure
- Two (2) diplexer units within enclosure
- One (1) load center



BLACK & VEATCH
Building a world of difference.

The existing DTE light poles are steel and will be replaced with the same material type, by DTE. All equipment relating to small cell will be on the light poles. The proposed facilities will be operational within 1-year of permit issuance.

Included is a map overview of each location depicting the target location of each small cell installation.

AT&T's proposed facilities meets the City's regulations for small cell facilities. Therefore, it is respectfully requested that the City of Grosse Pointe Park grant AT&T a permit to construct a small cell wireless facility within the right-of-way, on the DTE owned structures.

Sincerely,

Kathy Farina  Digitally signed
by Kathy Farina

farinak@bv.com

847-942-6786

Black & Veatch Corporation

cc: James Gorenflo – McKenna
City Clerk
City Manager
City Attorney
Department

- (m) Wireless providers use of the public right-of-way shall not divest the City of any interest in the public right-of-way.
- (n) The City does not warrant its legal interest in the public right-of-way.
- (o) Nothing in this section shall be deemed or construed to stop or limit the City from exercising any regulatory, police, governmental, or legislative function pursuant to applicable law, which powers include, but are not limited to, the authority to enact regulations, ordinances, rules, and orders not prohibited by state or federal law that affect the public right-of-way or a wireless provider's use of the public right-of-way.
- (p) The terms of this section do not permit the wireless provider to operate a cable system or to provide cable service, as those terms are defined by Section 602 of the Cable Communications Policy Act of 1984, as amended (47 USC §522), or install any wires or facilities that are required to be permitted under the METRO Act, Public Act 48 of 2002, MCL §484.310.
- (q) This ordinance only permits the wireless provider, upon obtaining required approvals and permits, to place its small cell wireless facilities in those portions of the public right-of-way approved by the city.
- (r) Under no circumstances shall any wireless provider be permitted to place small cell wireless facilities on any building that is on the National Register of Historic Places, pursuant to 47 CFR § 1.1307(a)(4).
- (s) Collocation of small cell wireless facilities shall commence within six months of permit issuance and shall be activated for use no later than one year from the permit issuance date. Failure to commence collocation within six months of permit issuance shall void said permit. A small cell wireless facility not activated within one year of permit issuance shall be considered abandoned and shall be removed from the public right-of-way at the wireless provider's sole expense.
- (t) A wireless provider shall notify the City in writing of the location and date that any wireless facility located in the city whose use will be discontinued. If the use of the facility is discontinued for 180 days without notice from the owner/operator or the owner of the property or other information indicates that the facility is not in use, the City may declare the facility abandoned. The City will provide notice and provide the wireless provider an opportunity to show cause before the City Manager as to why the wireless facility should not be removed. Following determination of the City Manager, the City may take the necessary steps to remove the facilities from the City's right-of-way.

Sec. 23-126. Permit Required.

- (a) *Permit Requirement.* Except as otherwise provided in the Act, a wireless services provider seeking to use public rights-of-way in the City for its small cell wireless facilities shall apply for and obtain a permit pursuant to this ordinance.

- (b) *Limitations on Facilities in Application.* No more than 20 small cell wireless facilities may be included in a single permit application. Five (5) applications submitted
- (c) *Application.* A wireless provider shall apply for a permit on an application form made available by the City Clerk. A wireless provider shall file one copy of the application with the City Clerk, one copy with the City manager, one copy with the Department, and one copy with the City Attorney. Applications shall be complete and include all required information. An application is not considered complete until all required materials have been submitted and accepted by the City. At a minimum, the applications shall require submission of the following:
- a. Applicant contact information, including an address, phone contact, twenty-four-hour emergency contact information, e-mail address, and any applicable license numbers; Included on BP application
 - b. Applicant's contractor and subcontractor information, including the names, addresses, phone contact, e-mail addresses, emergency contact numbers, and name of the supervisor(s) assigned to any facility project of all contractors or subcontractors that will work within the City's rights-of-way under a permit; Emergency contact for construction related activities:
Jeremy Raupp - Overland Contracting - 248-425-3463
 - c. Number of wireless facilities that will be deployed; Five (5) small cell facilities
 - d. The scope of the deployment, including whether the deployment is modification of a current facility or utility pole, collocation on an existing pole or structure, or installation of a new or replacement structure or pole;
Included within project summary and CD's
 - e. GIS maps and coordinates detailing locations for each proposed attachment and related facilities associated with each attachment;
Maps included for each site location. Coordinates on the title sheet of each drawing set
 - f. A coverage map showing the projected coverage areas of existing and proposed small cell wireless facilities; **n/a - see statement explanation**
 - g. Site plan at a scale not smaller than one-inch equals twenty feet with dimensions showing the following:
 - i. Proposed location within the right-of-way including nearest cross street intersection; included on site plan of CD's
 - ii. Parcel identification number and property ownership for parcels located within 75 feet of the proposed facility;
n/a - AT&T facility will be located on DTE existing structures
 - iii. Height of the proposed facility; included on elevation sheet of CD's
 - iv. The distance of the proposed facilities and the nearest property line, roadways, rights-of-way, and utilities within the rights-of-way; and
n/a - AT&T facility will be located on DTE existing structures
 - v. Any other proposed improvements that are part of the deployment;
n/a - existing site

- h. An application fee as established by the City Council; amount to be provided
- i. Executed franchise, license and consent agreement for access to and use of the City's rights-of-way; n/a
- j. Specification sheets for all attachments and equipment that will be located within the City, including the dimensional size of the small cell wireless facility and all other wireless equipment; equipment specs included in drawings
- k. Attachment drawings and demonstrations of each type of installation, including photograph simulations showing collocations, new or replacement poles, and concealment and design characteristics satisfying this ordinance; Photosims will be provided
- l. Pole loading analysis if being collocated on a City pole or structure;
n/a- locating on DTE structure
- m. Attestation that the small cell wireless facilities will be operational for use by a wireless services provider within one (1) year after the permit issuance date; see project statement
- n. Work plan describing the location of the proposed work, the work to be performed, the limits of disturbance to the public right-of-way and the method and materials to be used; The pole replacement will be performed by DTE
- o. Landscape plans for ground-mounted facilities, if applicable;
n/a - see attached elevation sheet; no ground mounted facilities
- p. Site/structure remediation plans for restoring the public right-of-way after removal of the wireless facilities; **n/a - see statement explanation**
- q. Certificate of compliance with FCC radio frequency emission regulations;
n/a - see statement explanation
- r. For all new poles, replacement poles, and wireless structures, demonstration of compliance with ANSI/TIA 222-G-2 standards;
n/a - existing DTE Light pole to be replaced by DTE.
- s. For all new poles, replacement poles, and wireless support structures, a certification by the wireless provider and a structural analysis sealed by a licensed engineer attesting that the towers and structures will accommodate collocation of additional antennas, including the extent of such collocation space; n/a - DTE Light pole
- t. For all new poles, replacement poles, and wireless support structures, a statement from a licensed engineer why no current existing towers or structures are adequate to provide the services planned with the wireless facility; n/a - DTE light pole
- u. An inventory of any existing and approved small cell wireless facilities, poles, and wireless support structures that are within the jurisdiction of the City; n/a

- v. Copy of all other permits related to the deployment, including any applicable METRO Act application and permit; n/a
 - w. For deployments in downtown or residential districts, documentation of compliance with design and location requirements;
The proposed small cell will comply with all applicable requirements.
 - x. Documentation showing adequate insurance, including the City named as an additional insured; Certificate of Insurance provided
 - y. A performance bond meeting the requirements of this Article; and
A performance bond to be provided
 - z. Any additional information requested by the City.
- (d) *Confidential information.* If a wireless provider claims that any portion of the information submitted by it as part of its application contains trade secret, proprietary, or confidential information, which is exempt from the Freedom of Information Act (MCL §15.231 *et seq.*), the wireless provider shall prominently so indicate on the application.
- (e) *Application fee.* Except as otherwise provided by the Act, the application shall be accompanied by a one-time nonrefundable application fee in the amount as established by City Council.
- (f) *Permit Approval Process.* Permit applications shall comply with the following process.
- a. *Pre-Meeting.* Prior to submission of an application, a wireless provider shall meet with the City to discuss the application process, a wireless provider's intended deployment, and the requirements of this ordinance.
 - b. *Submission.* After the pre-meeting is conducted, the wireless provider may file the application, including all required documents, fees and information.
 - c. *Initial Review for Completeness.* Submitted applications will first be reviewed for completeness to ensure that all required information is included. If an application is deemed incomplete, the City will provide written notice to the wireless provider which clearly delineates all missing documents or information. Any applicable statutory review times will be tolled from the time the City notifies the wireless provider that the application is incomplete until a supplemental submission is received.
 - d. *Review by City Staff.* Once an application is deemed complete, it will be reviewed by the City Manager, the Department of Public Works, the City Building Official, the Chairperson of the Downtown Development Authority, the City Attorney and any other designees of the City Manager.
 - e. *Post-application Meeting.* If review by the City raises any issues or concerns, meetings with the wireless provider and relevant members of the City staff may be requested.



Permit Required – Sec.23-126 – Statement Explanations

(f) – A coverage map showing the projected coverage areas of existing and proposed small cell facilities

Response: The effective coverage of a pico-cell is roughly 500ft – 1000ft radius from the omni antenna. Effective ranges can be degraded, based on existing terrain of the small cell location. The locations of these small cell locations are depicted on the attached maps.

Please refer to the Michigan Act: 460.1317 Sec. 17. (3) b:

(b) An authority shall not evaluate or require an applicant to submit information about an applicant's

business decisions with respect to any of the following:

(i) The need for a wireless support structure or small cell wireless facilities.

(ii) The applicant's service, customer demand for the service, or the quality of service.

(p) Site structure remediation plans for restoring the public right of way after removal of the wireless facilities

Response: Per Section 13 (10) of the Michigan Act, all damage and/or remediation to the right-of-way upon removal will be repaired and will include a resodding of the right-of-way surface in order to return the right-of-way to its functional equivalent before the damage.

(q) - Certificate of compliance with FCC radio frequency emission regulations

Response: A certificate of compliance with FCC radio frequency emission regulations is not required under the Michigan Act



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/21/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh USA Inc. 701 Market Street, Suite 1100 St. Louis, MO 63101	CONTACT NAME: Marsh U.S. Operations	
	PHONE (A/C, No., Ext): 866-966-4664	FAX (A/C, No.):
E-MAIL ADDRESS: Attn.CertRequest@marsh.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
CN103150778-GAW-CRT-21-22 N Y sh758z Y	INSURER A : Old Republic Insurance Company 24147	
INSURED New Cingular Wireless PCS, LLC One AT&T Plaza 208 South Akard Room 1820 Dallas, TX 75202	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CHI-009936467-01 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		MWZY 313636 21	06/01/2021	06/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		MWTB 313635 21	06/01/2021	06/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	MWC 313638 21 (AOS)	06/01/2021	06/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Workers' Compensation / Employers' Liability		MWXS 313639 21 (OH,WA) See Second Page	06/01/2021	06/01/2022	EL Each Accident / EL Disease \$ 1,000,000 EL Disease-Policy Limit \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: AT&T to perform installation and maintenance of small cell/CRAN within City of Grosse Pointe Park ROW.
 City of Grosse Pointe Park is/are included as Additional Insured under the General Liability and Automobile Liability policies but only with respect to the requirements of the contract between the Certificate Holder and the Insured. This insurance is primary with respect to the interest of the Additional Insured and any other insurance maintained by Additional Insured is excess and non-contributory with this insurance. Waiver of Subrogation is provided for General Liability and Workers' Compensation as required by written contract and allowable by law.

CERTIFICATE HOLDER

City of Grosse Pointe Park
 Attn: City Manager
 15115 East Jefferson Avenue
 Grosse Pointe Park, MI 48230

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 of Marsh USA Inc

Manoohi Mukherjee

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ADDITIONAL REMARKS SCHEDULE

AGENCY Marsh USA Inc.		NAMED INSURED New Cingular Wireless PCS, LLC One AT&T Plaza 208 South Akard Room 1820 Dallas, TX 75202	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Excess Workers' Compensation -MWXS 313639 21 (OH-WA)
 Self Insured Retentions
 OH & WA - \$500,000,000 (except Terrorism)
 OH & WA - \$600,000,000 Terrorism

DOWNSPOUT APPEAL BOARD

APPOINTMENTS

Department of Public Works – 2 Year Term

Pat Thomas

Alternate Department of Public Works – 3 Year Term

Tom Jenny

City Engineering Firm – 3 Year Term

OHM Advisors City Engineer Staff

Resident of the City – 1 Year Term

Keith Battjes



City of Grosse Pointe Park Board and Commission Application

First Name Keith
Last Name Battjes
Address _____
City/State/Zip _____
Home Phone _____ Cell Phone _____
Email _____

AREAS OF INTEREST

Please check the Boards/Commission you are interested in serving on:

- Downtown Development Authority
- Tax Increment Finance Authority
- Beautification Commission
- Parks and Recreation Commission
- Planning Commission
- Board of Review
- Ethics Review Board
- Other: downspout advisery
- Other: _____

If you are applying due to a current vacancy, how did you hear about the vacancy?

- City Website
- Social Media
- Other: WIND THOMAS

Have you attended meeting(s) of the board and/or commission you are applying to sit on?

- Yes
- No

c 9/28/21 hgp 1



City of Grosse Pointe Park Board and Commission Application

Why do you want to serve on this board and/or commission? (Please attach an additional page if more space is needed)

1- I was asked

2- we need to get a handle on the flooding issue

Please provide a brief summary of the areas of expertise you would bring to the board and/or commission:

years of experience of working on homes and solving home problems



City of Grosse Pointe Park Board and Commission Application

ADDITIONAL INFORMATION

Please briefly summarize the following information:

Education History

Clark Elementary Kindergarten
Grosse Pointe Christian Day 1-8
Finney High 9-12

Occupation (if retired, list former occupation)

Self employed Handyman 36 years

Current and/or Former Volunteer Experience (including previous civic involvement)

Very active in my church - 1st Christian
Reformed church of Detroit

CITY CHARTER REQUIREMENTS

Registered to vote in the City of Grosse Pointe Park?

- Yes
 No

How long have you been a resident of Grosse Pointe Park (enter month and year when you moved to the City)

40 years 4/81



City of Grosse Pointe Park Board and Commission Application

Are you related and/or married to any current elected officials or City staff?

Yes

No

If you answered yes, name the person and/or people you are related to and the relationship(s):

The following questions are only applicable if you are applying to serve on the Downtown Development Authority or Tax Increment Finance Authority Boards:

Do you own property within the TIFA and/or DDA?

Yes

No

If yes, please provide the property address(es):

Do you own a business or work at a business within the TIFA and/or DDA?

If yes, please provide business name and address:

Are you a resident within the TIFA or DDA?

Yes

No



City of Grosse Pointe Park Board and Commission Application

APPLICATION CERTIFICATION

Please note: Applications are kept on file for a period of 2 years. If you are not appointed within that period, you must reapply. Resumes and cover letters can be attached to this application but are not required for consideration.

Signed and completed applications can be returned via email to clerk@grossepointepark.org or by US mail to: City of Grosse Pointe Park ATTN: City Clerk 15115 East. Jefferson Avenue Grosse Pointe Park, MI 48230

By submitting this application, I certify the foregoing statements and answers are true and complete. I agree in advance that any misrepresentation or falsification of any of the above information shall be cause for rejection of this application or depending upon when the falsification is discovered. I consent for the City of Grosse Pointe Park to verify the information provided.

Signature of Applicant

9-26-21

Date



Michigan Library Appreciation Month October 2021

Proclamation

Whereas, The Michigan Library Association (MLA) annually designates the month of October as a statewide observance to celebrate the contributions of Michigan's libraries, librarians and library staff;

Whereas, Michigan's libraries (school, public, academic, tribal, cooperatives, and special libraries) are vital, dynamic centers of discovery and lifelong learning, serving as cornerstones in healthy communities;

Whereas, librarians and library workers play key roles in connecting their community members to resources and information, helping people explore, imagine and discover new horizons in the vast world of information, knowledge and entertainment;

Whereas, today's libraries are less about what they have on the shelves and more about what they can do with and for their communities, whether it's through virtual services or in-person visits;

Whereas, libraries and librarians work to create an equitable society by providing free access to accurate information to all people;

Whereas, in times of crisis, libraries and library staff play a critical role in continuing to support their communities when they need it the most;

Whereas, libraries bring together diverse populations and are a resource for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

Whereas, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve;

Whereas, libraries serve as a vital connection to the people, places and ideas of the world through books, magazines, videos and the Internet and are the primary point of online access for people without computers at home, school or work;

Whereas, libraries provide indispensable educational resources for children and teenagers, and are on the front lines in the battle against illiteracy, offering plenty of free activities, as well as safe, enriching entertainment for the whole family;

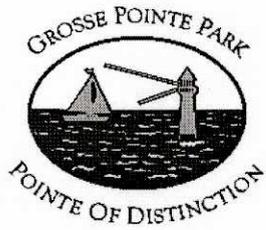
Whereas, one-half of all Michiganders hold library cards, and in 2020, visited their local libraries in-person more than 33 million times, virtually nearly 55 million times, and borrowed over 57 million physical items and close to 12 million eMaterials;

Whereas, in 2020, Michigan public libraries provided more than 13,000 live virtual programs for children, teens and adults reaching over 608,000 people;

Whereas, during the worldwide pandemic in 2020, 76% of Michigan's public libraries offered curbside services and 82% continued to provide reference services via phone and internet - providing a way to continue getting information and materials to residents even when library buildings were closed to the public;

Whereas, hundreds of libraries and millions of library supporters across Michigan are celebrating Michigan Library Appreciation Month this October; now, therefore, be it

Resolved that I, [name, title of official] proclaim October 2021 as Michigan Library Appreciation Month. During this time, I encourage all residents to visit their library in person or virtually to connect to the myriad of services, resources and collections their library provides.



Council Meeting
Date: October 25, 2021

TITLE: Poison Ordinance Discussion	DATE: 10/20/2021
SUMMARY: A request for discussion by Councilmember Fluitt	
FINANCIAL IMPACT: N/A	
RECOMMENDATION: N/A	
PREPARED BY: Nick Sizeland	TITLE: City Manager



Council Meeting
Date: October 25, 2021

TITLE: Local Emergency Plan Discussion	DATE: 10/21/2021
SUMMARY: A request from Councilmember Fluitt for discussion regarding local emergency planning.	
FINANCIAL IMPACT: N/A	
RECOMMENDATION: N/A	
PREPARED BY: Nick Sizeland	TITLE: City Manager